

Academic Support Services

Copying of Instructional Materials

Adjunct faculty are not generally reimbursed for photocopying services because these services are provided at the Huizenga College's Konica copy machines to realize cost savings. For any copying needs, please email a Faculty Support Coordinator, who will make copies for you and ensure the copies are ready for your class. Please allow at least a 24-48 hour process time. Turnaround times are contingent on work load.

Faculty Support Coordinators:

Ms. Tracie Cooper

954-262-5131

tracie@nova.edu

Ms. Sharon Simms

954-262-8106

ss2320@nova.edu